



## Leverett Graduate Student Merit Award for Outstanding Achievement in Dental Public Health for Master's and Doctoral Degree Students in Dental Public Health and Dental Public Health Residents

**TO:** Directors, Dental Public Health Residency Programs and Doctoral Programs  
**FROM:** Dr. Sena Narendran, Student Awards Chair  
**DATE:** October 12, 2021  
**RE:** AAPHD Leverett Graduate Student Merit Award Program

AAPHD is proud to recognize graduate students and residents in public health dentistry through the Leverett Graduate Student Merit Award. Award recipients will be acknowledged during AAPHD's Annual Business meeting, which will be held April 10, 2022.

Each School of Public Health, School of Dentistry with a Graduate Program in Dental Public Health, and Agency with such a training program is invited to submit **a maximum of two (2) separate** nominations for this award.

The nominee(s) may be currently within their program or a recent graduate within one year of graduation and must have completed their project prior to graduation from their respective programs. The nominee(s) whose projects were completed during their doctoral degree program will be judged separately using criteria appropriate for evaluation of doctoral projects.

Each project should have a community and/or research basis with dental public health significance.

For **project components and submission requirements**, please [click here](#).

Abstracts to be considered for the AAPHD Student Merit Award program *should not* be submitted a second time for the General Poster Session or Oral Presentation Sessions.

If there are any questions concerning this announcement, please contact Dr. Sena Narendran by electronic mail: [snx100@case.edu](mailto:snx100@case.edu)

### Dates to note:

- **October 12, 2021** – Site opens for submission Student Merit Awards
- **January 10, 2022** – Deadline for submission of nominees and supportive material. Submission site closes at 11:45 pm EASTERN.
- **February, 2022** – Notifications emailed to submitters

The National Oral Health Conference® will be held April 11-13, 2022 in Ft. Worth, TX

AAPHD's Business Meeting is scheduled for Sunday, April 10, 2022

# Project Components and Submission Requirements for the Leverett Graduate Student Merit Award

## I. General Information

- All material must be submitted electronically by visiting the [NOHC Abstract Submission Site](#). *No manual submissions will be accepted.* Nominations will not be considered after the submission deadline.
- Be sure to complete all the required [submission tasks](#) – you may save your submission and return to the form as needed until the deadline. No changes can be made after the deadline date.
- A submission is not considered complete if you do not complete all tasks. All completed tasks will have a green checkmark by each of them. Once the submission is complete, the submitter will receive an immediate e-mail acknowledgement. *Only completed submissions will be reviewed for the competition.*
- When submitting the abstract, it is the responsibility of the submitter to verify the correct spelling and email addresses for all authors. NOHC is not responsible if authors do not receive email communications because of any oversights by the submitter.
- NOHC is not responsible for any incorrect entries in program material because of wrong information provided by the submitter.
- The individual who is submitting the abstract is responsible for communicating with all co-authors listed on the abstract. Therefore, it is highly recommended that this individual is also the “presenting author”.
- **Proposals must be submitted by 11:45 pm EST, Monday, January 10, 2022. No exceptions.** Notification of selection will be made in early February. Any questions related to the submission process may be directed to the NOHC office at [abstracts@nationalhealthconference.com](mailto:abstracts@nationalhealthconference.com).

## II. Components for Online Submissions

Each project should have a community and/or research focus with dental public health significance. For the submission to be considered complete following tasks must be addressed online:

1. **Author(s).** One presenting author must be identified.
2. **Conflict of Interest Disclosure.** Each author listed on the abstract must complete a conflict of interest disclosure.
3. **Abstract Requirements:**
  - a. **Title.** *Limit 100 characters/30 words.* Titles should be entered in title case format, i.e. the first letter of each word is capitalized unless it is an article or preposition. DO NOT USE all capital letters in the title.
  - b. **Body of Abstract.** *Word limit: 250 words, exclusive of the title and the source of funding.* The abstract must be structured to include subheadings “Objective”, “Methods”, “Results”, and “Conclusions”, which are included in the 250-word limit.
  - c. **Source of Funding.** All sources of funding and support must be included.
  - d. **Affiliations.** Please list the universities/institutions/agencies with which the authors are affiliated.
  - e. **Keywords.** Include three (3) to ten (10) keywords.

**4. Supporting Documents.** Each nominee is required to upload the following:

- a. **Report.** *Limit 25 pages of text (parts i-vi), double-spaced, 1-inch margins, and minimum font size 12. Tables and figures are part of the 25-page limit. This does not include references and appendices, which have separate page limits (see below), but the formatting requirements are the same: double-spaced, 1-inch margins, and minimum font size 12. Reports not conforming to the guidelines may be disqualified.*

The report must follow a manuscript format include the following sections; no other format will be accepted:

- i. Background information
  - ii. Program's objectives and the procedures used
  - iii. Summary of results
  - iv. Discussion of the impact on the community and its significance to dental public health
  - v. Conclusions
  - vi. Photographs, figures/tables, and/or illustrated diagrams should be included where appropriate
  - vii. References - *limit 5 pages: double-spaced, 1-inch margins, and minimum font size 12.*
  - viii. Appendix - *limit 10 pages: double-spaced, 1-inch margins, and minimum font size 12.*
- b. **Cover Page.** A cover page that includes the following contact information for each nominee: full name, postal address, telephone number and e-mail.
- c. **Letter of Nomination.** A letter from the nominating faculty person.
- d. **Human Subjects.** If the project involved human subject research, a copy of the approval letter from the Institutional Review Board **must** be included.

**5. E-mail confirmation** of the submission.

### III. Evaluation

Multiple reviewers will evaluate each project according to the following seven criteria:

- Originality and design of the project
- Description of results and conclusions
- Quality of the results (data) from the project
- Scientific value of the project
- Dental public health value of the project
- Quality of the report
- Demonstrated mastery of the subject

### IV. Awards

First, second, and third place award winners are selected from submitted projects which have met the reviewers' guidelines. These winners are invited to attend the 2022 National Oral Health Conference®, a joint meeting of the American Association of Public Health Dentistry (AAPHD) and the Association of State and Territorial Dental Directors (ASTDD), where they will receive the award: an appropriate plaque, a one-year membership to the American Association of Public Health Dentistry; one-year electronic access to the *Journal of Public Health Dentistry (JPHD)*; and the opportunity to present their projects as a part of the NOHC General Poster Session on Monday, April 11, 2022.

**Please note:** In order to receive the cash award, either the primary nominee or at least one of the co-nominees is required to attend the 2022 National Oral Health Conference® and present their poster. **Only one complimentary registration per project will be awarded.**

**FIRST PLACE AWARD.** The First Place Award winner will receive a cash award of \$500 for presenting at the 2022 National Oral Health Conference®.

**SECOND PLACE AWARD.** The Second Place Award winner will receive a cash award of \$200 for presenting at the 2022 National Oral Health Conference®.

**THIRD PLACE AWARD.** The Third Place Award winner will receive a cash award of \$100 for presenting at the 2022 National Oral Health Conference®.

*If no member of the project team is able to attend the 2022 NOHC, the student authors will only receive the plaque, AAPHD membership and electronic access to the JPHD. The first student author will receive the aforementioned items unless otherwise noted. **Cash awards are only awarded to those projects presented at the National Oral Health Conference®.***

**HONORABLE MENTION.** Projects receiving an honorable mention are invited to attend the 2022 National Oral Health Conference® where they will receive the award: a certificate, a complimentary membership to the American Association of Public Health Dentistry; one-year electronic access to the *Journal of Public Health Dentistry (JPHD)*; and the opportunity to present their projects as a part of the NOHC General Poster Session on Monday, April 11, 2022. If no member of the project team is able to attend the 2022 NOHC, the first student author will receive the aforementioned items unless otherwise noted.

If there are any questions concerning this announcement, please contact Dr. Sena Narendran by electronic mail: [snx100@case.edu](mailto:snx100@case.edu)