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**To:** Directors, Dental Public Health Residency Programs  
and Doctoral Programs

**From:** Dr. Sena Narendran, Student Awards Chair

**Re:** Leverett Graduate Student Merit Award for Outstanding  
Achievement in Dental Public Health for Master and Doctoral Degree  
Students in Dental Public Health and Dental Public Health Residents

**Deadline:** January 5, 2018

**Awards presented at:** 2018 National Oral Health Conference®  
April 16-18, 2018 in Louisville, Kentucky

**Project Content and Procedure:**

1. Each School of Public Health, School of Dentistry with a Graduate Program in Dental Public Health, and Agency with a Dental Public Health Residency Program may submit a **maximum of two separate** nominations for this award. The nominee(s) may be currently within their program or a recent graduate within one year of graduation and must have completed their project prior to graduation from their respective programs. The nominee(s) whose projects were completed during their fifth academic year of a Predoctoral dental program will be judged as a Master's degree graduate project. The nominee(s) whose projects were completed during their doctoral degree program will be judged separately using criteria appropriate for evaluation of doctoral projects.
2. Each project should have a community and/or research basis with dental public health significance. The student(s) must prepare and submit the following:
  - a) A report documenting background information, the project's objectives and procedures used, a summary of results, a discussion of the impact on the community and its significance to dental public health and conclusions. Photographs, figures, forms/questionnaires or illustrated diagrams should be included where appropriate. The minimum font size should be 12 with one-inch margin. The typed report should be double-spaced and limited to a **total** of 20 pages of text, 5 pages of references, and 10 pages of appendices.
  - b) A structured 250-word abstract of the project, 3-10 key words and source(s) of funding. Key words and source of funding are not included in the word count.
  - c) A letter from the nominating faculty person. If the project involved human subject research a letter from the Institutional Review Board **MUST** also be included.
  - d) A cover page that **MUST** include the following contact information for each nominee: full name, mailing address, telephone number and e-mail.
3. Each project will be judged according to the following seven guidelines:
  - Originality and design of the project.
  - Description of results and conclusions.
  - Quality of the results (data) from the project.
  - Scientific value of the project.
  - Dental Public Health value of the project.
  - Quality of the project report.
  - Demonstrated mastery of the subject.

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4. First, second, and third place award winners are selected from submitted projects which have met the reviewers' guidelines. These winners are invited to attend the 2018 National Oral Health Conference®, a joint meeting of the American Association of Public Health Dentistry (AAPHD) and the Association of State and Territorial Dental Directors (ASTDD), where they will receive the award; an appropriate plaque, a one year membership in the American Association of Public Health Dentistry; electronic access for one year to the *Journal of Public Health Dentistry (JPHD)*; and the opportunity to present their projects as a part of the General Poster Session on Monday afternoon, April 16, 2018.

**In order to receive the cash award and travel allowance, either the primary or one of the co-nominees is required to attend the 2018 National Oral Health Conference®. The winner will receive complimentary registration for the conference, attend the Awards Ceremony, and present their poster. Otherwise they will only receive the plaque, AAPHD membership and electronic access to the JPHD. Only one complimentary registration and travel allowance per project are awarded.**

#### **FIRST PLACE AWARD**

The First Place Award winner receives a cash award of \$500 and an additional \$100 to help defray the cost of attending the National Oral Health Conference®. **Cash awards and travel allowance are only awarded to those projects presented at the National Oral Health Conference®.**

#### **SECOND PLACE AWARD**

The Second Place Award winner receives a cash award of \$200 and an additional \$100 to help defray the cost of attending the National Oral Health Conference®. **Cash awards and travel allowance are only awarded to those projects presented at the National Oral Health Conference®.**

#### **THIRD PLACE AWARD**

The Third Place Award winner receives a cash award of \$100 and an additional \$100 to help defray the cost of attending the National Oral Health Conference®. **Cash awards and travel allowance are only awarded to those projects presented at the National Oral Health Conference®.**

#### **DETAILS**

- The National Oral Health Conference® will be held on April 16-18, 2018, in Louisville, Kentucky.
- The deadline for submission of nominees and supportive material is **January 5, 2018.**
- All submissions for the 2018 AAPHD Student Merit Awards must be submitted online no later than **January 5, 2018.** **No manual submissions will be accepted.**
- Please visit [www.aaphd.org](http://www.aaphd.org) for submission details.

If there are any questions concerning this announcement please contact Dr. Sena Narendran by electronic mail: [sena.narendran@case.edu](mailto:sena.narendran@case.edu)