



Dental Hygiene Student Merit Award for Outstanding Achievement in Community Dentistry

TO: Directors of School of Dental Hygiene with Baccalaureate Programs
FROM: Dr. Sena Narendran, Student Awards Chair
DATE: December 1, 2020
RE: AAPHD Dental Hygiene Student Merit Award Program

The American Association of Public Health Dentistry (AAPHD) cordially invites your School/Program to participate in the annual *Dental Hygiene Student Merit Award for Outstanding Achievement in Community Dentistry*. We hope you will choose to nominate project(s) for this competition. Award recipients will be acknowledged during AAPHD's Annual Business meeting which will be held sometime in Spring 2021.

Each School/Program of Dental Hygiene with **Baccalaureate Degree Programs** may submit **a maximum** of two (2) separate nominations for this award. The nominees(s) must have completed their project prior to graduation. Each project should be an oral health program carried out in a community by the student(s).

For project components and submission requirements, please [click here](#). Abstracts to be considered for the AAPHD Student Merit Award program *should not* be submitted a second time for the General Poster Session.

If there are any questions concerning this announcement, please contact Dr. Sena Narendran by electronic mail: snx100@case.edu

Dates to note:

- **December 1, 2020** – Site opens for submission Student Merit Awards
- **January 29, 2021** – Deadline for submission of nominees and supportive material. Submission site closes at 11:45 pm EASTERN.
- **March 2021** – Notifications emailed to submitters

The National Oral Health Conference® seminars will be held virtually on Fridays, April 16, 23, 30 2021

The General Poster Session will be held virtually on Saturday, April 24, 2021

Project Components and Submission Requirements for the Dental Hygiene Student Merit Award

I. General Information

- All material must be submitted electronically by visiting the [NOHC Abstract Submission Site](#). No manual submissions will be accepted. Nominations will not be considered after the submission deadline.
- Be sure to complete all the [submission tasks](#) – you may save your submission and return to the form as needed until the deadline. After the deadline date, no changes can be made.
- A submission is not considered complete if you do not complete all tasks. All completed tasks will be indicated by green checkmark by each of them. The submitter will receive an immediate e-mail acknowledgement once the submission is *complete*. Only completed submissions will be reviewed for consideration.
- It is the responsibility of the person submitting the abstract to verify the correct spelling and email addresses for all authors when submitting the abstract. NOHC is not responsible if authors do not receive electronic communications because of incorrect email addresses provided during the submission.
- NOHC is not responsible for incorrect entries in program material because of any wrong information provided by submitter.
- The individual who is submitting the abstract is responsible for communicating with all co-authors listed on the abstract. Therefore, it is highly recommended that this individual is also the “presenting author”.
- **Proposals must be submitted by 11:45 pm EST, Monday, January 29, 2021. No exceptions.** Notification of selection will be made by the end of February. Any questions related to the submission process may be directed to the NOHC office at abstracts@nationalhealthconference.com.

II. Components for Online Submissions

Each project should be an oral health program carried out in a community by the student(s). For all submissions, the following online tasks must be addressed in order for the submission to be considered complete:

1. **Author(s).** One presenting author must be identified.
2. **Conflict of Interest Disclosure.** A conflict of interest disclosure must be completed by each author listed on the abstract.
3. **Abstract Requirements:**
 - a. **Title.** *Limit 100 characters/30 words.* Titles should be entered in title case format, i.e. the first letter of each word is capitalized unless it is an article or preposition. DO NOT USE all capital letters in the title.
 - b. **Body of Abstract.** *Word limit: 250 words, exclusive of the title and the source of funding.* The words: “Objectives”, “Methods”, “Results”, and “Conclusions” must be included in the body of the abstract and are included in the 250-word limit.
 - c. **Source of Funding.** All sources of funding and support must be included.
 - d. **Affiliations.** Please list the universities or other institutions with which the authors are affiliated.
 - e. **Keywords.** Include three (3) to ten (10) keywords.

4. Supporting Documents. Each nominee is required to upload the following:

- a. **Report.** *Limit 20 pages, double-spaced, 1-inch margins, minimum font size 12.* The report should include the following sections:
 - Background information
 - Program’s objectives and the procedures used
 - Summary of results
 - Discussion of the positive impact on the community’s oral health
 - Conclusions
 - Photographs, figures/tables, forms/questionnaires or illustrated diagrams should be included where appropriate.
- b. **Letter of Nomination.** A letter from the nominating faculty person outlining student(s)’ role in the project as well as each student’s class level in the dental hygiene school/program.
- c. **Cover Page.** A cover page that includes the following contact information for each student author/nominee: full name, postal address, telephone number and e-mail.
- d. **Human Subjects.** If the project involved human subject research, a copy of the approval letter from the Institutional Review Board ***must*** be included.

5. E-mail confirmation of the submission.

III. Evaluation

Each project will be evaluated by multiple reviewers, according to the following six guidelines:

- Originality and design of the project
- Description of results and conclusions
- Quality of the results (data) from the project
- Level of student responsibility and leadership
- Community value of the project
- Demonstrated mastery of the subject

IV. Awards

First, second, and third place award winners are selected from submitted projects which have met the reviewers’ guidelines. These winners are invited to attend the 2021 National Oral Health Conference®, a joint meeting of the American Association of Public Health Dentistry (AAPHD) and the Association of State and Territorial Dental Directors (ASTDD), where they will receive the award: an appropriate plaque, a one-year membership to the American Association of Public Health Dentistry; one-year electronic access to the *Journal of Public Health Dentistry (JPHD)*; and the opportunity to present their projects as a part of the General Poster Session on Saturday, April 24, 2021.

Please note: In order to receive the cash award and travel allowance, either the primary nominee or at least one of the co-nominees is required to attend the 2021 National Oral Health Conference® and present their poster **Only one complimentary registration per project will be awarded.**

FIRST PLACE AWARD. The First Place Award winner will receive a cash award of \$500 for presenting at the virtual National Oral Health Conference®.

SECOND PLACE AWARD. The Second Place Award winner will receive a cash award of \$200 for presenting at the virtual National Oral Health Conference®.

THIRD PLACE AWARD. The Third Place Award winner will receive a cash award of \$100 for presenting at the virtual the National Oral Health Conference®.

*If no member of the project team is able to attend the 2021 NOHC, the student authors will only receive the plaque, AAPHD membership and electronic access to the JPHD. The first student author will receive the aforementioned items unless otherwise noted. **Cash awards are only awarded to those projects presented at the National Oral Health Conference®.***

If there are any questions concerning this announcement, please contact Dr. Sena Narendran by electronic mail: sexn100@case.edu